Lifting and Handling Order Form

Orders received after Friday 16th January are subject to a 20% surcharge

Telephone: Dominic: +447799606262 / Alison: +447887841596
Please send all completed order forms to dom@l-t-d.co.uk / alison@l-t-d.co.uk

Company Details

Stand Name		**Invoice Address:**	
Stand Number			
Contact Name			
Contact No:			
Email:			
Vat No:		**P.O Number:**	
Unload Date:		**Reload Date**	
Unload time:		**Reload time:**	

Services Required

Service	Price	✓
Unloading to stand	£15.00 per 1cbm or 333kgs, minimum 3cbm per lift	
Reloading to vehicle	£15.00 per 1cbm or 333kgs, minimum 3cbm per lift	
Transport and handling with HIAB	Quotation upon request	
Empty Case Storage	£35.00 per 1cbm (minimum 2cbm)	
Priority empty case storage	£45.00 per 1cbm (minimum 2cbm)	
UK Transport	Quotation upon request	
Courier receiving on site	£15 per parcel (palletised goods not included)	
Overseas shipping (sea/air/road)	Please request shipping instructions (cut off date for overseas Friday 9th Feb)	
Advanced warehousing	Quotation upon request	
File fee	£35.00	x

These prices are based on work carried out between Mondays – Fridays 0800 – 1800 hours. Any work done outside these hours is subject to a 50% surcharge. These charges do not include the first evening of breakdown. A File fee of £35.00 will be included in every quotation. There is a minimum Invoice charge of £70.00+ vat. All above charges are subject to the current rate of vat. Please be aware that we cannot take any responsibility for goods left in an open store/stand. All stores considered open unless otherwise stated. There is a file fee of £35.00 per order.

Item Specifics

Please complete in full. Any non prebooked work onsite is treated as a late order and will be charged at 20% surcharge

Quantity	Description	Dims L x W x H (cm)	Weight (kgs)
Total Value of Goods:	£		

Date:	Please be aware that LTD Associates cannot be held responsible for any goods left in an open store or stand. All stores considered open unless otherwise stated. By accepting a quotation, you are hereby agreeing to our terms and conditions. Copies available on request.
Signed/Initial:	

All business and transactions of whatever nature, be it as agent or principal, transacted strictly in accordance with our standard terms of trading that excludes or limits our liability which upon booking are binding and accepting without clause or amendment (copies available on request) LTD Associates Limited do not take any responsibility for any goods left on stands or in open stores. All stores considered open unless otherwise stated. LTD Associates Limited recommend that Exhibitors arrange Insurance for these reasons. Payment is required immediately upon receiving an Invoice. **Registered Office**:19 Grovefield Crescent, Balsall Common, Solihull. CV77RE. Registered in England and Wales Company no: 8208494. Vat No: GB150593516.