L-T-D are the appointed sole official freight forwarder, customs broker and exclusive on-site handling contractor for TECHEX Global 2026

Exhibition:	TECHEX Global UK
Venue:	Olympia, London Olympia Hammersmith road London W14 8UX
Organizer:	TECHEX
Build-up:	**3rd February 2026**
Show Dates:	**4th-5th February 2026**
Dismantle:	**5th February 2026 4:30pm – 11:30pm**

International agents contact details (NOT DELIVERY ADDRESS)

L-T-D **Attn: Alison**

19 Grovefield Crescent
Balsall Common
Solihull
United Kingdom
CV77RE

Tel: +44 (0)7887841596
Email: shipping@l-t-d.co.uk
Web: www.l-t-d.co.uk

The scope of services provided under official status includes:

- International collection & transport services to UK via advanced warehouse (Overseas/International exhibitors)
- Domestic collection & transport services via advanced warehouse (UK exhibitors)
- Receiving shipments at the advanced warehouse in London prior to the event
- Advanced warehouse facility in London / Birmingham
- Customs formalities (EU-UK / International)
- Intermittent storage prior to the event
- Final delivery to the venue / to stand in accordance with move-in date
- Empty case storage
- Return shipping back to your premises

INTERNATIONAL SHIPPING INSTRUCTIONS

ARRIVAL DEADLINES

	PLACE OF ARRIVAL	ARRIVAL DEADLINE
AIR FREIGHT	LONDON HEATHROW (LHR)	16th January
ROAD FREIGHT & COURIER	FELTHAM WAREHOUSE (LONDON)	9th January

CASE MARKING & LABELLING

Kindly note that it is very important to mention on the transport documents and in the labels the delivery information at the venue - Name of Exhibitor, Stand and Hall Number. Please see below

Shipments without proper delivery information at the venue will not be delivered and will remain at our warehouse until the exhibitor requests them (claims for delayed deliveries of unmarked shipments will not be accepted if shipments are not correctly labelled).

The shipping mark for all cases must be as follows:

FOR: TECHEX GLOBAL C/O L-T-D
EXHIBITOR NAME.....
STAND NO.....
CASE NO.....OF.....

Please contact shipping@l-t-d.co.uk for label templates

Onsite Handling Tariff

Kindly note that due to heavily restricted space, all vehicles entering the venue must have pre-booked a time slot on Voyage control. Access will be denied without a pass.

Unloading to stand	£15.00 per 1cbm or 333kgs, minimum 3cbm per lift
Reloading to vehicle	£15.00 per 1cbm or 333kgs, minimum 3cbm per lift
Empty Case Storage	£35.00 per 1cbm (minimum 2cbm)
File admin fee	£35.00 per order

Orders received after 16th January are subject to 20% surcharge

These prices are based on work carried out between Mondays – Fridays 0800 – 1800 hours. Any work done outside these hours is subject to a 50% surcharge. These charges do not include the first evening of breakdown. There is a minimum Invoice charge of £60.00 + vat. All above charges are subject to the current rate of vat. Please be aware that we cannot take any responsibility for goods left in an open store/stand. All stores considered open unless otherwise stated.

Booking of unloading / re-loading / storage – Please contact Alison Bennett for an order form.
alison@l-t-d.co.uk

CONSIGNMENT INSTRUCTIONS

AIR FREIGHT CONSIGNEE - *Please complete the highlighted section below with your details:

EF-GSM Ltd c/o Logicall UK Ltd.
For: TECHEX GLOBAL 2026 C/O L-T-D */ *Exhibitor name / Stand no.*
Unit 1, Griffin Centre,
Staines Road
Feltham, Middlesex
TW14 0HS UK

Notify: AIR IMPORTS
Tel: +44 (0)208 893 2999

ROAD FREIGHT WAREHOUSE ADDRESS: - *Please complete the highlighted section below with your details:

International shipments that require importer of record a charge of GBP 145.00 will apply / clearance as per tariffs

EF-GSM Ltd c/o Logicall UK Ltd.
For: TECHEX GLOBAL 2026 C/O L-T-D */ *Exhibitor name / Stand no.*
Unit 1, Griffin Centre,
Staines Road
Feltham, Middlesex
TW14 0HS UK

Contact: EF-GSM WAREHOUSE
Tel: +44 (0)208 917 0295

LIFTING & TRANSPORT - DELIVERED

SPECIAL GUIDELINES FOR COURIER SHIPMENTS

DELIVERIES TO THE VENUE – Kindly note due to restricted access to the venue, direct deliveries of shipments won't be available for this event. All overseas shipments must be received at the advanced warehouse – Kindly contact , shipping@l-t-d.co.uk **for instructions**

All overseas shipments must be sent on the basis of DDP (Duties paid by the Sender) payment terms to the advanced warehouse (Address mentioned below). No liability can be accepted for shipments sent directly to the stand. The charge for the receipt and delivery of the courier shipment will be as per our handling tariff.

It is highly suggested not to use courier transport option for goods that are in high value - approx. GBP 1000.00 and over. Kindly ensure that there is enough time when transporting goods and expect delays when using courier transport. In order to deliver goods to your stand in time, kindly note that we must receive the goods at the advanced warehouse 3 working days prior to the requested delivery to stand date. All Non UK Courier shipments will require importer of record and import / export clearance – please see tariffs

COURIER DELIVERY ADDRESS - **Please complete the highlighted section below with your details:*

EF-GSM Ltd c/o Logicall UK Ltd.
For: TECHEX GLOBAL 2026 C/O L-T-D */ *Exhibitor name / Stand no.*
Unit 1, Griffin Centre,
Staines Road
Feltham, Middlesex
TW14 0HS UK

Contact: EF-GSM WAREHOUSE
Tel: +44 (0)208 893 2999

CASE MARKING & LABELLING:

It is very important to mention on the transport documents and in the labels the delivery information at the venue (Name of Exhibitor, Stand and Hall Number.).

Shipments without proper delivery information will remain at our warehouse until the exhibitor requests them (claims for delayed deliveries of unmarked shipments will not be accepted if shipments are not correctly labelled).

The shipping mark for all cases must be as follows:

FOR: TECHEX GLOBAL 2026
C/O L-T-D
EXHIBITOR NAME.....
STAND NO.....
CASE NO.....OF.....

TRACK & TRACE INFORMATION:

We recommend having the tracking number (assigned by the courier company) on hand at the exhibition, as this will make it easier to locate your shipment, if needed.

PRE-ADVICE:

Please send us notice of your shipment immediately, once dispatched from origin or at least 2 days prior to arrival in UK.

shipping@l-t-d.co.uk

TRANSPORT CONDITIONS:

Your courier shipment must be sent on a “pre-paid” or “DDP” basis (All charges paid by the sender including the payment of duties and taxes). Courier shipments arriving with unpaid transport costs will be refused (unless the exhibitor gives instructions for payment of charges on their behalf. An additional 10% fee will be charged for advanced payment).

IMPORTANT - RESTRICTED ITEMS:

Kindly note the following items are restricted to import into UK:

- Pharmaceutical products
- Live animals / Plants
- Food products & Beverages
- Cosmetics

In order to avoid having your shipment stuck at customs, please do not include any of the above-mentioned items/products.

Please send all commercial invoices to shipping@l-t-d.co.uk prior to shipping for checking and approval

DOCUMENTATION REQUIRED FOR CUSTOMS CLEARANCE

Kindly note that UK is not part on EU anymore, therefore there will now be customs formalities involved when importing goods into the United Kingdom from the EU. For shipments originating from within the European Union and Overseas, the following documents are required.

Please send the documents to LTD, prior to dispatch from country of origin. Please contact shipping@l-t-d.co.uk templates and questions.

	DOCUMENTS REQUIRED
AIR FREIGHT	COMMERCIAL INVOICE/PACKING LIST (CIPL) OR ATA CARNET AIR WAYBILL SERVICE ORDER FORM (PLEASE CONTACT L-T-D)
ROAD FREIGHT	COMMERCIAL INVOICE/PACKING LIST (CIPL) OR ATA CARNET CMR SERVICE ORDER FORM (PLEASE CONTACT L-T-D)
COURIER SHIPMENTS	COMMERCIAL INVOICE/PACKING LIST (CIPL) COURIER WAYBILL SERVICE ORDER FORM (PLEASE CONTACT L-T-D)

- Original invoices should be attached to the Air waybill/ CMR / Courier waybill
- Commercial Invoice / Packing list (CIPL) in English showing number of units/ weights/ sizes / total number of boxes / values/ full description of items including serial numbers, model and customs codes (HS code)
- Please issue separate invoices for Temporary and Permanent importations
- Flight details / ETA, plus a copy of Air Waybill / Courier waybill and Commercial Invoice/Packing List (CIPL) should be sent to shipping@l-t-d.co.uk at least 2 days prior to arrival in London
- All Commercial Invoices / Packing lists must be addressed to:

  *Please complete the highlighted section below with your details
  EF-GSM Ltd c/o Logicall UK Ltd.
  For: TECHEC GLOBAL 2026 C/O L-T-D */ *Exhibitor name / Stand no.*
  Unit 1, Griffin Centre,
  Staines Road
  Feltham, Middlesex
  TW14 0HS UK

OTHER INFORMATION

INSURANCE

We strongly recommend that all exhibitors arrange insurance coverage to include transit to and from the exhibition, whilst on display and in storage. Please note that L-T-D Limited do not insure automatically unless asked to do so in writing. Please note that it is the exhibitors' responsibility to ensure that if goods are left on the stand, adequate security measures are taken to ensure the security of such items. L-T-D Limited is not liable for any losses, theft or pilferage.

WORLDWIDE NETWORK

Our recommended the agent used in your country is a specialist in exhibition freight forwarding, offering you professional advice on the preparation of your shipment. Through the "DOOR TO STAND" service, you will get an all-in package that covers all the steps from your domicile to the venue and vice versa, until your items are returned back after the event. The list of our agents worldwide is available on request.

LIFTING & TRANSPORT - DELIVERED

HANDLING TARIFF Chargeable weight - 1 CBM = 167 KG Please note same costs will be applicable for export/outbound movement	CURRENCY	MINIMUM	CHARGE
AIR FREIGHT			
From arrival London Heathrow (LHR) airport to delivered exhibition venue (per KG). *Minimum 300 kgs*	GBP	300 KG	1.50 / per kg
Airline handling. *Minimum GBP 85.00*	GBP	85.00	0.52 / per kg
Terminal handling fee	GBP	35.00	0.10 / per kg
File and Admin Fee (per shipment)	GBP	-	90.00
ROAD FREIGHT			
From free arrival London warehouse to delivered venue *(Over 50kgs) (1CBM = 300kgs)* per CBM, *Minimum 2 CBM*	GBP	2 CBM	135.00
File and Admin Fee (per shipment)	GBP	-	90.00
COURIER			
From Arrival warehouse to delivered venue (Up to *50 kgs) (1CBM = 167kgs)*	GBP	-	195.00
Use of Import of record / VAT Number for customs clearance	GBP	-	145.00
Shipments over 50 kgs	GBP	See Road Freight Tariff	
DIRECT UNLOADING – Please contact LTD –			
Unloading / reloading vehicle	GBP	3 per lift	11.00 per 1cbm
EMPTY CASE STORAGE	GBP	2cbm	33.00 per 1cbm
Forklift & driver Erection/Dismantle	GBP	2 hour	71.50 per man hour

OFFICIAL INTERNATIONAL SHIPPING & HANDLING TARIFF

Please be advised there is an admin fee of £30.00 plus vat for every order.

CUSTOMS TARIFF **Please note same costs will be applicable for export/outbound movement**	CURRENCY	MINIMUM	CHARGE
Temporary customs clearance on Commercial Invoice/Packing list (CIPL) - *Goods returning to the country of origin at the end of the show / per entry*	GBP	-	245.00
INBOUND - Temporary Import Bond Fee. *Minimum GBP 100.00*	GBP	100.00	1.5% of CIF value
OUTBOUND - Temporary Import Bond cancellation. *Minimum GBP 100.00*	GBP	100.00	0.5% of CIF value
Permanent Customs Clearance – For Consumables, Brochures, Give-aways / per entry	GBP	-	245.00
All companies importing into the UK MUST have a valid GB EORI Number			
Duties & Taxes	GBP	-	@ cost/per outlay +15% advancement fee
Additional HS Codes (Over 3x HS Codes) / per HS Code / per way	GBP	-	5.00
Customs Clearance – ATA Carnet	GBP	-	145.00
Handover of Import Shipping Docs / per document	GBP	-	100.00
Courier of ATA Carnet Documentation for Export (If required)	GBP	-	95.00
T1 fee (Discharge)	Please contact L-T-D for cost		
File and Admin Fee (per shipment)	GBP	-	90.00

Surcharges - All work carried out on a Saturday, Sunday, Public Holiday and outside of work hours Mon-Fri, between the hours of 18:00 h until 08:00 h (am) will be subject to a 50% surcharge.

EXCLUSIONS

Kindly note that the above-mentioned tariff excludes the following:

- Pallet supply (Available upon request)
- Pallet, pack & wrap (Available upon request)
- VAT
- Insurance
- Demurrage @cost + 15% advancement fee
- 3rd Party charges – Airline storage, Airline charges, Port, Shipping line charges, Courier or Agent fees will be charged per outlay + 15% advancement fee
- Labour/Worker – Available on request
- Duties & taxes @ cost/per outlay + 15% advancement fee
- Express Transport & Deliveries to the venue

ACCEPTED METHODS OF PAYMENT

Please note that we do not extend credit terms for services performed. Invoices raised are for immediate settlement by the following methods.

Bank Transfer: Please note our bank details for bank transfers. Please provide a copy of the Transfer Advice.

LTD ASSOCIATES LIMITED
Natwest
Swift Code: NWBKGB2L
Sort Code: 51-61-26
Account Number: 73058831
IBan No: GB92NWBK51612673058831

Credit Card: We accept all major debit/credit cards

BASIC CONDITIONS OF CONTRACT

All work undertaken is subject to LTD terms and conditions. The liability of LTD ceases with delivery and commences with collection of freight at the exhibition stand, not considered with the exhibitors absence from the stand.
Our invoices will be due immediately after issue without any further notice. New customers or those with whom we have not agreed terms of payment will be asked to pay charges prior to the start of the event, on-site during the event or before return shipping of their exhibits. All charges levied will be in accordance with the official exhibition tariff.